

JEMIMA MCWILLIAMS**Casting Associate**07765 053 456 / jemima@castingconsultancy.com**EDUCATION**

Graduated from University of Sheffield in 2010 with a 2:1 degree in Music.

EMPLOYMENT HISTORY**Casting Director – 2017-2018****Commercial 'Ubisoft Crazy Rabbits'****Director: Olivier Abbou****Short Film 'Star'****Directors: Alexander J. Farrell &
Dean M. Woodford****Short Film 'Untitled'****Director: Will Bridges****Short Film 'No Dogs' (Portsmouth University)****Director: Rebecca Creighton****Short Film 'Mr K' (NFTS)****Director: Charlie Manton****Short Film 'Idee Fixe' (NFTS)****Director: Haolu Wang****Short Film 'No Words For That (NFTS)****Director: Jonathan Choo****Short Film 'The Third Sorrow' (NFTS)****Director: Myriam Raja****Short Film 'White Girl'****Director: Nadia Latif****Short Film 'My Mother' (NFTS)****Director: Charlie Manton****Short Film 'Dancing With The Mop'****Director: Chris Simon****Casting Associate @ Casting Consultancy - September 2015 – Present****Feature film 'The Foreigner'****Director: Martin Campbell****TV Series 'Knightfall'****Director: Various****Feature film 'Hood'****Director: Otto Bathurst****Feature film 'Film Stars Don't Die in Liverpool'****Director: Paul McGuigan****Feature film 'The Rhythm Section'****Director: Reed Morano****Feature film 'Across The River & Into The Trees'****Director: Martin Campbell**

- Promoted to Casting Associate in Casting Consultancy office
- Brainstorming ideas for lead and supporting cast
- Checking actor availabilities and arranging auditions with agents
- Negotiating deals and distributing Deal Memos to Producers and Talent Agents
- Uploading and editing audition videos to online platforms for Director to view
- Reading scripts and sending out cast breakdowns via Spotlight
- Attending and contributing to creative meetings with Directors
- Attending the theatre regularly and keeping up to date with current films/TV

Casting Assistant @ Nina Gold Casting – June to September 2015

- Worked as a casting assistant covering staff summer breaks in a busy casting office
- Organized auditions for film and TV projects including Game of Thrones, Star Wars, Sense of an Ending, The Crown and Bridget Jones 3
- Uploaded audition tapes to platforms Cast It and Director's Share
- Organized NDAs for confidential material

Casting Assistant @ Casting Consultancy – March – June 2015**Feature film 'Stratton'****Director: Simon West**

- Organized auditions to find leading and supporting cast
- Facilitated intimate meetings between the Director and potential lead cast
- Uploaded and sent audition tapes for the Producer and Director to view
- Checked actor availabilities and created detailed ideas documents

Office Manager and Personal Assistant @ Electric Ray C/O Sony Pictures Television – March 2014 to March 2015

- PA to Co-Managing Directors of a start-up TV Entertainment Company
- Scheduled business meetings including pitches with Commissioning Editors
- Managed stationary orders and set up IT systems for new staff members

Casting Assistant @ Casting Consultancy – September 2013 – March 2014

- Wrote script breakdowns and collated agency suggestions
- Checked actor availabilities with talent agencies and set up audition sessions
- Edited and uploaded auditions for Director to view

Assistant Agent @ Curtis Brown Group Ltd – September 2010 to September 2013

- Assisted two Theatrical Agents in a leading London talent agency
- Represented a list of 40 actors working in theatre, film, television and commercials
- Liaised on a daily basis with clients building professional and personal relationships
- Liaised on a daily basis with Casting Directors to suggest and discuss clients for roles
- Taped and directed client audition tapes to send to American management teams
- Negotiated client deals with Casting Directors and Production Companies
- Attended the theatre and industry events regularly to support clients and introduce them to Casting Directors and keep up to date with current talent and new writing
- Read several scripts a week and wrote cast breakdowns for the whole department
- Became skilled at programs including Agentfile, Spotlight and iMovie.

Casting Assistant @ Casting Consultancy - June – August 2010

- Assisted in audition sessions for Debbie McWilliams
- Welcomed actors to auditions and introduced them to Casting Director
- Arranged audition materials and set up camera equipment for audition day

SKILLS & INTERESTS

- I am a trained Patient and Family Volunteer for St Christopher's Hospice in Sydenham which is fantastic and really rewarding
- Very interested in film, theatre, television, fashion, reading, playing the piano and keeping fit

REFERENCES

Debbie McWilliams – Casting Director Debbie@castingconsultancy.com

Karl Warner – Managing Director @ Electric Ray karl.warner@electricray.com